Wall Community Library Board of Trustees
Special Board Meeting Minutes
October 7, 2026, at 5:15 pm
WALL COMMUNITY LIBRARY

1. Call to Order at 5:16
2. Roll call: Jamy, Krystle, Stuart and Jody in attendance. Zack joined the meeting at approximately 6:00.
3. Phone call/remote participation: no remote participation
4. Conflict of Interest/Abstain from voting: none
5. Changes/additions to the Agenda and Approve Agenda: No changes to the agenda. Jamy made a motion to approve the agenda, Krystle made a second. **Motion passed.**
6. Executive Session: Motion was made to go into Executive Session pursuant to SDCL 1-25-2 for the purpose of discussing personnel issues. Jody made a motion to go into executive session at 5:20, Stuart made a second. **Motion passed.** Stuart made the motion to come out of executive session at 5:35, Krystle made the second. **Motion passed.**
7. Action following Executive Session: none
8. Vote on changes to the updated policies:
    a. Introduction and Brief History: Submitted by Ester electronically. Group discussed and made changes. Jamy will edit the doc and resubmit at the next policy meeting. No motion was made.
    b. Collection Policy: Not received, tabled
    c. Social Media Policy: Reviewed and discussed. Jody made a motion to accept with changes, Jamy made a second. **Motion passed.**
9. Review remaining policies in Policy Manual and determine updates/changes
    a. Resident and Non-Resident Library Use Policy: This policy refers to our "legal service area" and is under review. Stuart made a motion to table until next policy meeting, Krystle made the second. **Motion passed.**
    b. Library Use Policy: This policy also refers to our "legal service area" and is under review. Stuart made a motion to table until next policy meeting, Krystle made the second. **Motion passed.**
    c. Technology Plan (public facing): Policy was reviewed and approved with wording added to reference that our comprehensive technology plan is available upon request. Jody made the motion to approve with changes, Stuart made the second. **Motion passed.**
    d. Technology Plan (internal): Extensive group discussion. Krystle will rework based upon board discussion and add in another goal to encompass hardwiring the library for internet.
        i. Group discussed adding the Comprehensive Tech plan to an internal document, that would be available to the public upon request. This document would also include the By-Laws, Strategic Plan, Mission Statement, ALA Ethics Statement, and other orientation documents that could be used for new board members or library staff. No motion was made.
    e. Volunteer Program Policy: reviewed and discussed. Jamy will make the changes to the document and resubmit for review. No motion was made.
    f. Volunteer Application Form: Jamy will make changes to the document and resubmit for review. No motion was made.
    g. Virtual Meetings Policy: tabled
    h. Inter-Library Loan Policy: tabled

i. Staff Regulations : tabled

10. Assembly of orientation packets for new & existing board members & library employees: tabled
11. Set special meeting for review of and update of updates/changes to remaining policies, Trustee Bylaws, Strategic Plan, and set Mission Statement:
    a. Meeting date and time will be set at the next regular board meeting. The group discussed a goal of finishing up the review of policies before the end of 2026. Also discussed was a desire to have an **initial reading of the policies** once all the edits are made. This will allow for consistent use of formatting and grammar correction. Once final edits are made, there will be a **second reading of the policies** before they are finalized and approved.
12. Other Items for discussion:
    a. We have an opening on the Board and will be looking for a new board member to join us starting in 2027.
13. Executive Session: None
14. NEXT MEETING:
    a. The next Quarterly Board Meeting is scheduled for Wednesday, November 4, 2026, at 5:15 p.m. at the Library
15. Adjourn meeting: Krystle made a motion to adjourn the meeting at 7:12, Jody made the second. Motion passed.

These minutes were reviewed and approved at the WCL meeting on November 4, 2026.