Wall Community Library Board of Trustees
Special Board Meeting MINUTES
August 12, 2026, at 5:15 pm
WALL COMMUNITY LIBRARY

1. Call to Order
    a. Call to order at 5:18pm
2. Roll call
    a. Jamy, Jody, Stuart, Krystle
3. Phone call/Zoom participation
    a. none
4. Conflict of Interest/Abstain from voting
    a. none
5. Changes/additions to the Agenda and Approve Agenda
    a. No additions to agenda;
    b. Jody motion to approve; Jamy to second
6. Review and approve Minutes of Board Meeting June 10, 2026 & Special Meeting July 25, 2026
    a. June 10, 2026 - Jody motion to approve meeting minutes; Stuart to 2nd
    b. July 25, 2026 - Jody to make a motion to approve the July 25, meeting minutes with the addition of time of call to order, time in and out executive session, and that a quorum was not available, and end of meeting time; Stuart will second
7. Vote on acceptance/rejection of Linda's resignation from board
    a. Jody to accept the resignation; Jamy to second; All in favor
8. Review performance concerns of library director (Handout from June 10, 2026 meeting)
    a. Discussion of Library Director Performance Concerns
    b. Stuart to motion to table Library Director Concerns; Jody second; all in favor
9. Library Director's Report (tabled, Library Director was not present)
    a. 2026 Budget
    b. Summer Reading Program
    c. Other business or information to Board
10. Old business:
    a. Set dates for Special Meetings for the Library Strategic Plan, By-Laws and Policies
        i. Linda had phone/call zoom participation, virtual library meeting policy, public participation (need to divide these out again)
            1. Mission & Vision Statement and Strategic Planning be moved to whole group; Stuart will take what Linda had including Resident and Non-Resident Library Use, Remote participation, virtual library meeting policy
            2. Jamy working public participation
            3. Dates: August 26, 5:15; everyone come prepared and have revisions sent ahead of schedule; Asking to have 3 days to review before meeting, have by August 22.
        ii. Library Use & Access Policy
            1. Discussion on how this might look between public use/access and board use/access
        iii. Public Library Trustee Ethics Statement
        iv. Orientation packet for new & existing board members & library staff
            1. Have annual calendar with due dates;
    b. Continue with training sessions on *South Dakota Trustee Handbook* – set dates

i. Krystle to motion to put South Dakota Trustee Handbook and training on hold until the policy manual updates are completed; Jody to second; All in favor

c. Status of Library Director's certification for 2026
    i. Jody will reach out to Shawn via email to determine whether any of the requirements are outstanding. Due date is Aug 18.
d. Reporting of printer/copy use
    i. Including but not limited to monies collected, deposit frequency, usage recording, etc.
    ii. Create a single table with a date column and empty cells to fill for column
        1. Create it monthly; with deposit date, received by and copy tracking – Jody will setup and bring back
    iii. Printing for board documents and library
        1. Detail out what pages are being used for
    iv. Run print reports on all 3 printers on monthly basis
e. Monthly financials
    i. Table, no action item and no statements
f. Any other old business

11. New business
    a. Finance Committee report and any new information
        i. Lack of financial reports
    b. Any new business
12. Other Items for discussion
    a. Board members will seek to fill open board position starting January 1, 2027
    b. Stuart to make a motion for Jody to temporarily fill board president position till the end of the year; Jamy to 2nd. All in favor
13. Executive Session: Motion to go into Executive Session pursuant to SDCL 1-25-2 for the purpose of discussing legal/personnel issues.
    a. Word to Motion to go into Executive Session pursuant to SDCL 1-25-2. (Stating the specific reason)
    b. Stuart to make a motion to study the language and purpose of going into executive session to look at changing the language to go into executive session. Jody to second. All in favor
    c. Jody to work with Zack to do this
14. Action following Executive Session
15. NEXT MEETING:
    a. Special Meetings for Policies, By-Laws, and Strategic Plan Reviews
        i. August 26, 2026 5:15pm at the Library
    b. The next Quarterly Board Meeting is scheduled for October 21, 2026, at 5:15 p.m. at the Library
16. Adjourn meeting
    a. Jody to motion to adjourn meeting; Jamy to second; All in favor. At 7:31pm

These minutes were reviewed and approved, with changes, at the WCL meeting on November 4, 2026.