

**Wall Community Library Board of Trustees**  
**Special Board Meeting MINUTES**  
**June 10, 2026, at 5:15 pm**  
**WALL COMMUNITY LIBRARY**

1. Called to Order at 5:15 pm
2. Roll call: Ester, Krystle, Jody and Stuart were in person. Linda was absent.
3. Phone call/Zoom participation: Zack and Jamy were present by phone.
4. Conflict of Interest/Abstain from voting: no abstentions or conflicts
5. Changes/additions to the Agenda and Approve Agenda
  - a. The agenda posted did not align with the reason for calling the special meeting. **A motion was made:** To cover the actionable items from the March 19, 2026, meeting that was held as a Closed Session. Topics discussed were Performance Concerns, Library Use and Access by Patrons, Our Role as a Board and Compliance under Open Meeting Laws. **All in favor and motion carried.**
6. **Old business**
  - a. Set dates for working groups for the Library Strategic Plan, By-Laws and Policies: The group discussed availability for a meeting to go over the library strategic plan, by-laws, policies. The group discussed whether to have to as a work group or a special meeting. **A motion was made** to hold the meeting as a special meeting, so we can vote on actionable items related to strategic planning, by-laws and policy, on Saturday July 25 at 9:00 am. Krystle made the motion / Jamy made a second. **All in favor and motion carried.**
  - b. The Board met on March 19, 2026, under a Closed Session meeting that was held to discuss Performance Concerns, Library Use and Access by Patrons, Our Role as a Board and Compliance under Open Meeting Laws. All Board members were in attendance as well as Zach Hoffman who is our City Council Liaison.
    - i. Performance Concerns were discussed. All items have been discussed previously and were being documented for clarity and understanding. Changes were made to this document and will be sent to the group for review and possible action at our July 15 regular meeting.  
Follow up: Jamy will visit with the City to determine the best way to record money received for use of the printers. There is a load of books to be brought to Rapid City Public Library. Jody will bring them on June 17<sup>th</sup>.
    - ii. Library Use and Access by Patrons: The group discussed our current policy and discussed adding in the "Public Library Trustee Ethics Statement" which is published by the American Library Association. Group discussion also included differentiating between patron and library board member(s) as it relates to library access. No motion was made; this would be part of the upcoming policy manual changes.
    - iii. Our role as a Board: The group discussed a lack of consistency for information given to new Board members.
    - iv. Compliance with Open Meeting Laws: The group discussed the need compliant with Open Meeting Laws. An element of this is the need to post accurate agendas in advance of the meeting. Board members stressed their willingness to assist the Library Director, if and when assistance is needed to set and post the agenda.  
Items ii – iv above were combined into one motion. **A motion was made** to create an orientation packet for all new and existing board members and library employees. This document should include, but not be limited to: The trustee Handbook, Library Handbook, Ethics Statement, By-Laws and Policies and a signature page. Jamy made the motion / Krystle made a second. **All in favor and motion carried.**

The meeting was adjourned at 6:57 pm. **A motion was made** by Stuart / Jody made a second. **All in favor and motion carried.**